



# BETHLAHEM INSTITUTE OF ENGINEERING

KARUNGAL - 629 157, KANYAKUMARI DIST., TAMIL NADU.

(Approved by AICTE Vide : F No. 06/05/TME&T/2007/25 dt. 02-06-2008 &

Affiliated to Anna University, Chennai.)

Ph. : 04651-268466, 268655, Fax : 04651-268466

E-mail: mail@bethlahem.org, Website : www.bethlahem.org

**Gerald Solvaraja**  
Chairman

**Er. T. Isan MIE**  
Director

**Dr. C. Emmy Prema M.E., Ph.D**  
Principal

Ref :

Date : 11.01.23.

The council meeting of Institution's Innovation Council (IIC), BETHLAHEM INSTITUTE OF ENGINEERING was called by IIC President Dr.C.Emmy Prema on 11<sup>th</sup> January 2023 to discuss upon the formulation and function of IIC for academic year 2022-23 & to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education's Innovation cell.

As per the decision of competent authority, following members will be the part of IIC:

Sr. No.	Name of Member	Member Type (Teaching/ Nonteaching)	Key Role/ Position assigned in IIC
1	Dr.C.Emmy Prema	Principal	President
2	Mrs. P.M Eso Kumari Paul	Teaching	IPR activity co-ordinator
3	Mr C.M Edwin Thurai	Teaching	Convener
4	Mr. M Vinu	Teaching	Startup activity co-ordinator
5	Mrs. K Sindhu	Teaching	NIRF co-ordinator
6	Mrs.J Sophia Jone	Teaching	Innovation Activity
7	Mr. A.L Prejeesh	Teaching	ARIIA co-ordinator
8	Mrs G Marly	Teaching	Internship Activity co-ordinator
9	Mrs. L Aleesha Livingston	Teaching	Social Media

The council members approved the activities (IIC calendar, Celebration and Self-Driven) and programs conducted by MIC and IIC portal for quarter 1. The council also deliberated on quarterly action plan in synchronization with activities



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and initiatives of other departments, centers and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.

The council members discussed about the activities (IIC calendar, Celebration and Self-Driven) and features of IIC portal. The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centers and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on **April 12 2023**.

  
Signature & Seal

(IIC President and Head of the Institution)

Name : Dr. C Emmy Prema

**PRINCIPAL**  
BETHLAHEM INSTITUTE OF ENGINEERING  
KARUNGAL - 629157, K

Place : Karungal.



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ef :

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## Minutes of Council Meeting of Institution's Innovation Council(IIC)

The Institution's Innovation Council(IIC) meeting was held at Principal office in Bethlahem Institute of Engineering on 11.01.2023 at 3 PM. and was Presided over by the IIC President.

### **Attendees: -**

Members in the attendance included: Out of Nine department coordinators, eight representatives were present.

Members not in attendance included: Social Media coordinator from department:

1) Electronics and Communication Engineering.

### **Agenda:**

1. To discuss the activities for the quarter-1 activity list to be conducted in the month of Nov 2022
2. To finalize the experts for different IIC activities
3. To carryout IIC activities in regular basis.

### **Minutes of Meeting:**

#### **Agenda:1**

The council members approved the activities (IIC calendar, Celebration and Self-Driven) and programs conducted by MIC and IIC portal for quarter 1. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centers and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.

#### **Agenda 2:**

The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centers and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.



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### Agenda 3:

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter.

### Agenda for next Meeting

1. Confirmation of activities from quarter-1 2022-23
2. Selection of new activities from quarter-2 2022-23
3. Activities with the mentor institute

The meeting has been concluded with vote of thanks by the convener of IIC.



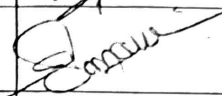



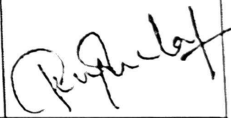
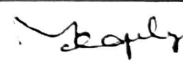
Minutes prepared by

  
IIC Convener

Minutes Approved by

  
IIC President/HOI  
**PRINCIPAL**  
BETHLAHEM INSTITUTE OF ENGINEERING  
KARUNGAL -629157, K.K.Dist.

ATTENDANCE REPORT

Sr. No.	Name of Member	Member Type (Teaching/ Nonteaching)	Signature
1	Dr.C.Emmy Prema	Principal	
2	Mrs. P.M Eso Kumari Paul	Teaching	
3	Mr C.M Edwin Thurai	Teaching	
4	Mr. M Vinu	Teaching	
5	Mrs. K Sindhu	Teaching	
6	Mrs.J Sophia Jone	Teaching	
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8	Mrs G Marly	Teaching	
9	Mrs. L Aleesha Livingston	Teaching	AB